

MINUTES
THE CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. RON SILKAITIS, CHAIR
MONDAY, DECEMBER 5, 2022

1. Call to Order

The meeting was called to order by Chair Silkaitis at 7:14 pm.

2. Roll Call

Present: Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla (Zoom), Ald. Wirball, Ald. Bessner, Ald. Weber

Absent: None

3. Fire Department

- a. Presentation Fire Ops 101 Program from St. Charles Fire Department Personnel. Information only.

Lieutenant Steve Rehak and Paramedic Ryan Gleason thanked those who attended the training on September 10, 2022. They then provided an overview of that training session and the types of information that were covered.

- b. Recommendation to approve a Resolution Authorizing the Execution of an Intergovernmental Agreement Between the City of St. Charles and the City of Batavia for the Sale of a 1997 Seagrave 100-foot Aerial Ladder Fire Apparatus.

Chief Swanson shared that this equipment is 25 years old and has surpassed its expected life of 24 years. The City of Batavia has agreed to pay \$55,000 for the truck, and that is in the range of its fair market value. City Administrator McGuire added that this sale also allows Batavia to get the equipment much more quickly than buying new, which will take 2 years, and supports the history of cooperation between the two cities.

Motion by Ald. Lencioni, second by Ald. Wirball to recommend approval of a Resolution Authorizing the Execution of an Intergovernmental Agreement Between the City of St. Charles and the City of Batavia for the Sale of a 1997 Seagrave 100-foot Aerial Ladder Fire Apparatus.

Roll Call Vote: Ayes: Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber. Nays: None. Absent: None. Ald. Silkaitis did not vote as Chair. **Motion Carried**

- c. Recommendation to approve a Resolution Authorizing the Execution of an Intergovernmental Agreement Between the City of St. Charles and the Village of Broadview for the Sale of a 2001 Seagrave 1500 gpm Fire Apparatus.

Chief Swanson explained that this surplus engine has been available for sale for a year. The Village of Broadview approached St. Charles, and offered approximately \$5000 more than the highest view on the auction site.

Motion by Ald. Payleitner, second by Ald. Wirball to recommend approval of a Resolution Authorizing the Execution of an Intergovernmental Agreement Between the City of St. Charles and the Village of Broadview for the Sale of a 2001 Seagrave 1500 gpm Fire Apparatus.

Roll Call Vote: Ayes: Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber. Nays: None. Absent: None. Ald. Silkaitis did not vote as Chair. **Motion Carried**

4. Finance Department

- a. Discussion regarding the recommended 2022 Property Tax Levy for SSA 1A; SSA 1B; SSA 5; SSA 6; SSA 7; SSA 10; SSA 13; SSA 21; and SSA 57.

Bill Hannah explained that the special service areas are specific geographic areas, sometimes very small, which receive extra services from the city. Some examples of these services are contracted mowing, maintenance of common areas, maintenance of parking facilities, or other general support. Since the proposed amounts for 2022 are less than 5% variance from the amounts as assessed in 2021, a public hearing is not required. In response to feedback, the description of SSA 1B will be reviewed and refined to better reflect the use of funds.

Motion by Ald. Wirball, second by Ald. Bancroft to recommend approval of 2022 Property Tax Levy for SSA 1A; SSA 1B; SSA 5; SSA 6; SSA 7; SSA 10; SSA 13; SSA 21; and SSA 57.

Roll Call Vote: Ayes: Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber. Nays: None. Absent: None. Ald. Silkaitis did not vote as Chair. **Motion Carried**

5. City Administration

- a. Recommendation to Approve A Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to Adopt the City of St. Charles Strategic Plan 2023.

Derek Conley introduced Shannon Flowers of Berry Dunn, the consulting company which is assisting the City with the Strategic Plan process. Shannon reviewed the stakeholder engagement, inputs received, and the development process. The final Mission Statement, Vision Statement, Guiding Principles, and Strategic Priorities and Goal Statements were covered. Each of the Priorities has associated Objectives and Outcome Measures which were thoughtfully developed by staff. Adoption of these elements is scheduled for December 19, at the City Council Meeting. Following that, Berry Dunn will continue to work with City staff to develop an action plan and annual report template.

Motion by Ald. Weber, second by Ald. Kalamaris to recommend approval of a Resolution Authorizing the Mayor and City Clerk of the City of St. Charles to Adopt the City of St. Charles Strategic Plan 2023.

Roll Call Vote: Ayes: Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber. Nays: None. Absent: None. Ald. Silkaitis did not vote as Chair. **Motion Carried**

6. Public Comment

Tom Anderson complimented the City on the improvements made to the downtown area, which far exceed the value of the SSA. He asks that the St. Charles Business Alliance continue to promote St. Charles, as indicated in SSA 1B.

7. Additional Items from Mayor, Council, or Staff - None

8. Adjournment

Motion by Ald. Lencioni, second by Ald. Wirball to adjourn the meeting at 7:48 pm.

Voice Vote: Ayes: Ald. Kalamaris, Ald. Payleitner, Ald. Bongard, Ald. Bancroft, Ald. Lencioni, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber. Nays: None. Absent: None. Ald. Silkaitis did not vote as Chair. **Motion Carried**

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ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).